

Events Coordinator

Description

We are looking for a highly organised and proactive individual. in this role you will be responsible for handling key administrative tasks to ensure efficient da-to-day operations

Responsibilities

- Event Management
- Public Events Coordinating
- Scheduling
- Supplier and Vendor Coordination
- and More

Qualifications

- 2 Years in Events Management
- Degree in Events Management or equivalent
- Additional certificates are an added advantage

Job Benefits

- Competitive Salary

Contacts

recruitment@apeculiarpeople.africa

Hiring organization

A Peculiar People

Employment Type

Full-time

Beginning of employment

1 September 2025

Duration of employment

2 Years

Industry

Events Management

Job Location

Dzeliwe Street, H100, Mbabane,
Hhohho, Eswatini

Working Hours

9am to 5pm

Base Salary

E 4000 - E 6000

Date posted

4 August, 2025

Valid through

20.08.2025